



PURCHASE ORDER

Procurement Unit
Telephone No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 12/09/2021

Supplier: **COPYLANDIA OFFICE SYSTEMS CORPORATION**
Address: **718 Bumatay St. Mandaluyong City, Manila**
Type of Business: **Merchandising Business**
TIN#: **002-332-000-000 VAT Reg.**
Tel. No.: **075-515-3306/0917-556-8680**

PR No.: **2021-10-217**
PO No.: **2021-359**
Date: **10/26/2021**
Mode of Procurement: **Direct Contracting**

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery: _____

Delivery Term: **30 Calendar Days**
Payment Term: **N/30**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pcs	FUSING UNIT SEP. CLAW, A50U-R72U-11, for copier Ineo + 1070	5	957.00	4,785.00
2	pcs	CUTTING STICK, PC-6411, for cutter unit PC-6411 model	4	1,109.00	4,436.00
3	pcs	SPARE BLADE, APC-6411 A950169, for cutter unit PC-6411 model	1	40,913.00	40,913.00
***** Purpose: spare parts					50,134.00

(Total Amount in Words) Fifty Thousand One Hundred Thirty-Four Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARMEE N. ROSEL
VP, Research & Extension Services
Authorized Official

Conforme:

11/09/21
V. NERVA

COPYLANDIA OFFICE SYSTEMS CORPORATION

(Signature over printed name & date)

Bank Account Name: **COPYLANDIA OFFICE SYSTEMS CORP.**
Bank Account Number: **0051426452**
Bank Name: **LBP**
Bank Address: **MARKET CITY**

COMMISSION ON AUDIT - TSU
RECEIVED
By: *SM* Date: **09 NOV 2021**

Funds Available:

[Signature]
RYAN R. RONQUILLO
OIC, Budget Office

ALOBS No.: **02-207512-2021-10-055**
Amount: **₱50,134-**

No.: TSU-PRO-SF-09

Revision No. 3

Effectivity Date: August 24, 2020

Page 1 of 1

*ok
revised
11/10/2021*



PURCHASE ORDER

Procurement Unit

Telephone No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 12/09/2021

Supplier : **COPYLANDIA OFFICE SYSTEMS CORPORATION**
 Address : 718 Bumatay St. Mandaluyong City, Manila
 Type of Business: Merchandising Business
 TIN#: 002-332-000-000 VAT Reg.
 Tel. No. : 075-515-3306/0917-556-8680

PR No.: 2021-10-217
 PO No.: 2021-359
 Date: 10/26/2021
 Mode of Procurement: Direct Contracting

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
 Date of Delivery: _____

Delivery Term: 30 Calendar Days
 Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pcs	FUSING UNIT SEP. CLAW, A50U-R72U-11, for copier Ineo + 1070	5	957.00	4,785.00
2	pcs	CUTTING STICK, PC-6411, for cutter unit PC-6411 model	4	1,109.00	4,436.00
3	pcs	SPARE BLADE, APC-6411 A950169, for cutter unit PC-6411 model	1	40,913.00	40,913.00
***** Purpose: spare parts					<u>50,134.00</u>

(Total Amount in Words) Fifty Thousand One Hundred Thirty-Four Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARMEE N. ROSEL
 VP, Research & Extension Services
 Authorized Official

Conforme:

COPYLANDIA OFFICE SYSTEMS CORPORATION

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____



Funds Available:

RYAN R. RONQUILLO
 OIC, Budget Office

ALOBS No. : 02-207212-2021-10-0055
 Amount : ₱ 50,134.-