



# WORK ORDER

**DELIVERY DUE DATE:** 1-31/2-3/23

Procurement Unit  
Tel. No.: 045-606-8142/606-8157

Supplier : **ACUATICO BEACH RESORT AND HOTEL**  
Address : **Laiya Aplaya, San Juan, Batangas**  
TIN : **006-932-521-000**  
Tel. No. : **0919-069-2018**

Work Order No.: **2023-013**  
Date : **1/19/2023**  
JO No. **2023-010**  
Date : **1/6/2023**  
Mode of Procurement: **Small Value**  
Mode of Payment: **COD**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **January 31-February 3, 2023** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

| QTY           | UNIT           | DESCRIPTION  | UNIT COST   | TOTAL COST        |      |       |               |   |           |   |  |  |
|---------------|----------------|--|-------------|-------------------|------|-------|---------------|---|-----------|---|--|--|
| 1             | lot            | <b>LABOR AND MATERIALS: RENTAL SERVICES,</b><br>Rental of Function Hall to conduct of the Fiscal Year 2023 Annual University Planning<br><b>Check In Date:</b> Tuesday, January 31, 2023<br><b>Check Out Date:</b> Friday, February 3, 2023<br><b>Number of Guests:</b> 77 | 150,000.00  | <b>150,000.00</b> |      |       |               |   |           |   |  |  |
|               |                | <table border="1"> <thead> <tr> <th>Description</th> <th>No. of Persons</th> <th>Rate</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Function Room</td> <td>1</td> <td>75,000.00</td> <td>2</td> </tr> </tbody> </table>  | Description | No. of Persons    | Rate | Count | Function Room | 1 | 75,000.00 | 2 |  |  |
| Description   | No. of Persons | Rate   | Count       |                   |      |       |               |   |           |   |  |  |
| Function Room | 1              | 75,000.00  | 2           |                   |      |       |               |   |           |   |  |  |
|               |                | <b>INCLUSIONS:</b><br>1 x AM snacks with 1 round of drinks<br>1 x PM snacks with 1 round of drinks<br>projector and screen<br>sound system<br>podium<br>white board, markers and eraser<br>free flow coffee and tea<br>bottled water<br>*****                              |             |                   |      |       |               |   |           |   |  |  |

(Please read carefully at the back hereof)

Charge to:  
ROA No. :  
CONFORME & RECEIVE COPY :

*[Signature]* Jan 21, 2023

**ACUATICO BEACH RESORT AND HOTEL**

Firm/Dealer/Supplier/Contractor

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT - TSU

**RECEIVED**  
Date: JAN 24 2023

FUNDS AVAILABLE:

*[Signature]*  
**JASPER A. YAUDER, CPA**

Budget Officer

APPROVED:

*[Signature]*  
**DR. GRACE M. ROSETE**

Vice President for Administration

Authorized Official *[Signature]*



# WORK ORDER

Procurement Unit  
Tel. No.: 045-606-8142/606-8157

**DELIVERY DUE DATE:** 1/21/23  
2/3/23

Supplier : **ACUATICO BEACH RESORT AND HOTEL**  
Address : **Laiya Aplaya, San Juan, Batangas**  
TIN : **006-932-521-000**  
Tel. No. : **0919-069-2018**

Work Order No.: **2023-013**  
Date : **1/19/2023**  
JO No. **2023-010**  
Date : **1/6/2023**  
Mode of Procurement: **Small Value**  
Mode of Payment: **COD**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **January 31-February 3, 2023** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

| QTY           | UNIT           | DESCRIPTION  | UNIT COST   | TOTAL COST               |      |       |               |   |           |   |  |  |
|---------------|----------------|--|-------------|--------------------------|------|-------|---------------|---|-----------|---|--|--|
| 1             | lot            | <b>LABOR AND MATERIALS: RENTAL SERVICES,</b><br>Rental of Function Hall to conduct of the Fiscal Year 2023 Annual University Planning<br><b>Check In Date:</b> Tuesday, January 31, 2023<br><b>Check Out Date:</b> Friday, February 3, 2023<br><b>Number of Guests:</b> 77 | 150,000.00  | <b><u>150,000.00</u></b> |      |       |               |   |           |   |  |  |
|               |                | <table border="1"> <thead> <tr> <th>Description</th> <th>No. of Persons</th> <th>Rate</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Function Room</td> <td>1</td> <td>75,000.00</td> <td>2</td> </tr> </tbody> </table>  | Description | No. of Persons           | Rate | Count | Function Room | 1 | 75,000.00 | 2 |  |  |
| Description   | No. of Persons | Rate   | Count       |                          |      |       |               |   |           |   |  |  |
| Function Room | 1              | 75,000.00  | 2           |                          |      |       |               |   |           |   |  |  |
|               |                | <b>INCLUSIONS:</b><br>1 x AM snacks with 1 round of drinks<br>1 x PM snacks with 1 round of drinks<br>projector and screen<br>sound system<br>podium<br>white board, markers and eraser<br>free flow coffee and tea<br>bottled water<br>*****                              |             |                          |      |       |               |   |           |   |  |  |

(Please read carefully at the back hereof)

Charge to:  
ROA No. :  
CONFORME & RECEIVE COPY :

COMMISSION ON AUDIT - TSU  
**RECEIVED**  
Date: JAN 24 2023

**ACUATICO BEACH RESORT AND HOTEL**

Firm/Dealer/Supplier/Contractor

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

**FUNDS AVAILABLE:**  
  
JASPER A. YAUDER, CPA  
Budget Officer

**APPROVED:**  
  
DR. GRACE M. ROSETE  
Vice President for Administration  
Authorized Official