



PURCHASE ORDER

Procurement Unit

Tel. No.: 045-606-8142/ 606-8157

DELIVERY DUE DATE: 22 APR 2025

Supplier : **SUNTAWOOD HOME AND OFFICE INC.**
 Address : **Lot 7 Block 1 Zabarte Road Camarin, Brgy. 177 1422, Caloocan City**
 Type of Business : **Merchandising**
 TIN No. : **771-301-541-000 VAT Reg.**
 Tel. No. : **0943-133-6303**

PR No.: **2024-01-019**
 PO No.: **2025-093**
 Date: **2/6/2025**
 Mode of Procurement: **Public Bidding**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: **60 Calendar days**
 Date of Delivery: Payment Term: **N/30**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	LOT 1-CABINETS CABINET , Filing Lateral SW-L4 4-Layer; Lateral Type; 4-drawers; All Metal Body Painted; Beige; Plain Finish; Dimension: 55"x18"x35.5" (HxWxL) body, 6"x16"x32" (HxWxL); Gauge 20; Availabile color: Beige	9	17,005.00	153,045.00
2	unit	CABINET , Filing Lateral SW-L3 3-drawers; made of steel; color: Beige, Dimension (WxDxH): 35 1/2" x 17 1/2" x 41 1/2"	4	9,990.00	39,960.00
3	unit	CABINET , Filing SW-LF02 5 layer 2-door swing cabinet; Material: metal, powder-coated in light gray finish; Color: light gray; Dimension: L35.4" x W15.7" x H72.8", Gauge: 22mm	5	12,879.00	64,395.00
4	unit	CABINET , Filing Vertical, SW-V4-4-drawers; Made of steel; Color: beige; Dimension (HxWxL): 27-3/4" x 33-1/8" x 18"	17	10,800.00	183,600.00
5	piece	PEDESTAL , Mobile SW-JPC001 with 3-drawers; made of steel; Hard Plastic Top - With 3 Drawers including 1 Central Lock, 1 Pen Tray and 1 File: Divider: 5 Swivel Castors built for ease on mobility; Material: Powder- coated steel; Color: Powder Coated Light Gray; Size: 400mm L x 560mm D x 660mm H	4	3,500.00	14,000.00
					455,000.00

 Purpose: Supply and Delivery of Furniture and Fixtures (APP 2024)



(Total Amount in Words) Four Hundred Fifty-Five Thousand Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,
DR. ARNOLD E. VELASCO
 President
 Authorized Official

Conforme: *[Signature]*
C. EMMANUEL T. PEONTO
SUNTAWOOD HOME AND OFFICE INC. 2/19/25
 (Signature over printed name & date)

Bank Account Name: SUNTAWOOD HOME AND OFFICE INC.
 Bank Account Number: 1491-1631-90
 Bank Name: LAND BANK
 Bank Address: ROBINSON'S NOVALICHES

Funds Available:
[Signature]
JASPER A. VAUDER, CPA
 Budget Officer

ALOBS No.: *12-70044-118-02-0523*
 Amount: *485,000.00*



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 Type of Business : Merchandising
 TIN No. : 771-301-541-000 VAT Reg.
 Tel. No. : 0943-133-6303

PR No.: 2024-01-019
 PO No.: 2025-093
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Very truly yours,

DR. ARNOLD E. VELASCO

President

Authorized Official

Conforme:

gjm
CERUHA J. PERITO

SUNTAWOOD HOME AND OFFICE INC. 2/19/25

(Signature over printed name & date)

Bank Account Name: SUNTAWOOD HOME AND OFFICE INC.

Bank Account Number: 1491-1631-90

Bank Name: LAND BANK

Bank Address: ROBINSON'S NOVALICHES

Funds Available:

JASPER A. VAUDER
JASPER A. VAUDER, CPA
Budget Officer

ALOBS No.: 02-NW-2025-02-0523

Amount: 455,000.00



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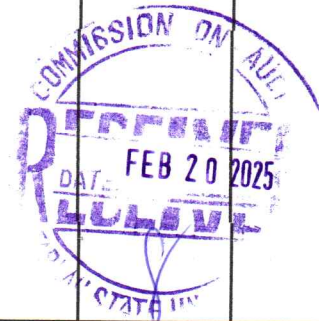
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 Bank Name: LANDBANK
 Bank Address: ROBINSON'S NOVALICHES

Funds Available:

JAW
JASPER A. WAUDER, CPA
 Budget Officer

ALOBS No.: 02-MWH-175-11-023
 Amount: 455,000.00