



# WORK ORDER

**DELIVERY DUE DATE:** 9/11/23

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **TEKOGRAFIX**  
Address : Blk 7 San Roque, McArthur Highway, Tarlac City  
TIN : 272-024-401-000 Non-VAT  
Tel. No. : 0923-090-1291

Work Order No.: 2023-181 ✓  
Date : 08/30/2023 ✓  
JO No. : 2023-205 ✓  
Date : 08/01/2023 ✓  
Mode of Procurement: Small Value ✓  
Mode of Payment: n/15 ✓

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Ten (10)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: FABRICATION AND INSTALLATION SERVICES</b> 2 pcs Wall name Plate 63cm x 18cm (L x H) *****	7,500.00 ✓	<u>7,500.00</u>

(Please read carefully at the back hereof)

Charge to: 02-10210  
ROA No.: 2023-08-0101  
CONFORME & RECEIVE COPY :

TEKOGRAFIX  
Firm/Dealer/Supplier/Contractor

Date

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

FUNDS AVAILABLE:

JASPER A. YAUDER, CPA  
Budget Officer

APPROVED:

DR. GRACE N. ROSETE  
Vice President for Administration  
Authorized Official

