



# WORK ORDER

**DELIVERY DUE DATE:**

10/15/24

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **GEMS CUTFLOWERS & PARTY NEEDS**  
Address : M.H. Del Pilar St., Sto. Cristo, Tarlac City  
TIN : 257-225-178-000 Non-VAT  
Tel. No. : (045) 982-8754 / 0927 535 4427

Work Order No.: 2024-336  
Date : 10/15/2024  
JO No. : 2024-373  
Date : 9/25/2024  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **October 15, 2024** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<p><b>LABOR AND MATERIALS: FLOWER ARRANGEMENT SERVICES</b></p> <p>Two (2) Flower Arrangements and one (1) Offertory flower arrangement for the Holy Mass of the 118th University's Foundation and University-hood Anniversary on October 15, 2024, at 8:00 A.M. at TSU Gymnasium.</p> <p>*****</p>	5,000.00	<b><u>5,000.00</u></b>

(Please read carefully at the back hereof)

Charge to: 62-206441  
ROA No.: 2024-10-3378  
CONFORME & RECEIVE COPY :

**GEMS CUTFLOWERS & PARTY NEEDS**

Firm/Dealer/Supplier/Contractor

Bank Account Name:  
Bank Account Number:  
Bank Name:  
Bank Address:



FUNDS AVAILABLE:

JASPER A. YAUDER, CPA  
Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO  
President  
Authorized Official