

TARLAC STATE UNIVERSITY

OFFICE OF HUMAN RESOURCE DEVELOPMENT & MANAGEMENT

PERFORMANCE MANAGEMENT UNIT

Coaching and Mentoring Form

(To be filled out by the Coach/Mentor)

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| **COACHEE/MENTEE:** |
| **COACH/MENTOR:** |
| **DEPARTMENT:** |
| **DATE:** |
| **GOALS** | **ACTIVITIES** | **OUTPUTS/OUTCOME** | **REMARKS** |
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| **Please indicate the following:** |
| **Long term outcomes of the Coaching and Mentoring Program:** |
| **Suggestions and Recommendations:** |

Signature of Coachee/Mentee Signature of Coach/Mentor

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| --- | --- | --- | --- |
| Form No.: TSU-PRM-SF-08 | Revision No.: 00 | Effectivity Date: October 10, 2023 | Page 1 of 1 |